

**KWVOA State Board Meeting Minutes  
Morehead Utilities  
Morehead, Kentucky  
November 17, 2021**

The meeting was called to order by Chair Jeremy Woosley at 10:26 a.m., CST. at Morehead Utilities.

Les Rogers led us in prayer.

Those in attendance included:

Jeremy Woosley, Chair  
Alan Todd, Vice Chair  
Adam Scott, Member Services Director  
Julie Duncan, Treasurer  
Lori Simpson, Secretary  
Robin Strader, KLA, ZOOM  
Roy Gray, Eastern Chapter  
Chris Maloney, Eastern Chapter (absent)  
Phil Atkins, Eastern Chapter  
Jacob Billingsly, Central Chapter  
Chris Gohman, Central Chapter (absent)  
Brian Gatewood, North Central Chapter  
Josh Adams, North Central Chapter  
Les Rogers, Western Chapter  
Nikki Chambers, Western Chapter (absent)  
Bobby Hewgley, Western Chapter (absent)

**Minutes:**

- The meeting minutes from the September 2021 meeting were distributed, read, and reviewed.

*Motion was made by Brian Gatewood to approve the meeting minutes, second by Les Rogers. All in favor, motion carried.*

**Treasurer's Report:**

- Julie presented the Treasurer's Report. Balance of November 14, 2021, was \$79,883.38.

*Motion was made by Josh Adams to approve the Treasurer's Report, second by Jacob Billingsly. All in favor, motion carried.*

*Motion was made by Les Rogers to approve the Proposed Budget, second by Phil Atkins. All in favor, motion carried.*

*Motion was made by Alan Todd to approve the Copier lease (\$74.16 cost per month to include all service parts/supplies), second by Les Rogers. All in favor, motion carried.*

- Adam and Julie will continue to evaluate Quickbooks. Julie is finding Quickbooks to be higher in cost and why spend \$ to change website.
  - Quickbooks - Monthly rate \$20/month
    - Card/Swiped 1.6% plus \$.30
    - Card/Keyed 3.3% plus \$.30
    - Bank Transfer/ACH \$3.00
    - Check Transactions \$3.00

### **Member Services Report:**

- Decal discussed
- Adam has stopped by six utilities to introduce KWWOA and connect with people in their chapters.
- Creating a list of every utility/members.
- Conference mailers going to utilities along with membership renewals with discounts.
- Membership cards are available.
- Discussed addition membership types.

*Motion was made by Les Rogers to create an Administrative Personnel Membership; members that do not require CEUs, \$30.00 fee until 2/28 and \$40.00 fee after 2/28, second by Brian Gatewood. All in favor, motion carried.*

- Conference – EXCEL, Ben’s prices have increased, but we will use them in 2022.
- Sunday night – Wascon/KEG at Convention Center
- Monday night – Music Hall of Fame then Ax Throwing provided by Suez and BL Anderson.
- Plant Tour on Tuesday
- Newsletter – Articles due by December 15.

### **Old Business:**

#### **Chapter Updates**

- North Central – Josh introduced Carl Groce,
  - 2022 Training

- Berea 1/18, Frankfort 3/30, Member Celebration July TBA at Country Boy Brewing, and Georgetown 10/19
  - Discussed Confined Space will only be offered as an entry class with a Fire Department that has an approved squad ready. Frankfort Fire will be notified.
- Central –
  - 2022 Training  
Trenching/Shoring 5/19, Somerset/Burnside 9/20 – 21, Motor Controls 10/13, Christmas Dinner 12/1.
- Eastern –
  - Chapter updates - Katie Avera VP, Phil Atkins Water Rep, and Roy Gray Secretary.
  - Please send training dates to Adam.  
March TBA, May TBA London, November TBA November.
- Western –
  - Darran will send training spreadsheet to Adam.
  - Kentucky Dam October 10 – 12.
- One month prior to training please make sure the information is sent to Adam.

*Motion was made by Phil Atkins to make the KLA Coordinator a voting member of the KWWOA Board, second by Katie Avera. All in favor, motion carried.*

#### **Website 2021**

- Updated December 1.
- Adam's brother in law will update the map on the website.
- Adam asked everyone to get on the website and see if an additional changes need to be made.

#### **New Business:**

##### **Conference 2022**

- Owensboro, May 15 – 18
- Adam will create a form letter to all Bourbon Distilleries and incorporate water and wastewater process.
- Vendor sponsor bourbon tasting booth.
- Will ask Master Distillers to be keynote speaker.
- Spatulas and bottle openers have been orders.

#### **Committee Reports**

- **Conference Committee** (Adam Scott): update under new business.
- **Awards Committee** (Alan Todd): will review SOP and reach out to VPs.
- **Drinking Water and Wastewater Board Meetings:**
  - Drinking water/Enforcement merged for efficiency.
  - An additional trainer has been hired and will hire another.
  - Training scheduled will be released after the first of the year.

## **2022 Board Meeting Dates**

**Owensboro – March 9**

**Owensboro General Membership – May**

**(Add KLA voting member by-law change and additional membership to the agenda)**

**Georgetown – July**

**Somerset – September 22**

**Morehead – November**

*Motion to adjourn made by Phil Atkins, second by Julie Duncan. All in favor, motion carried.*