

**KWVOA State Board Meeting Minutes**  
**Louisville, KY**  
**February 25, 2020**

The meeting was called to order by Chair Don Compton at 11:00 a.m., EST. at the Galt House Hotel, in Louisville, KY.

Les Rodgers led us in prayer.

Those in attendance included:

Don Compton, Chair  
Jeremy Woosley, Vice Chair  
Julie Duncan, Treasurer  
Lori Simpson, Secretary  
Lisa Detherage, Member Services Director  
Robin Strader, KLA  
Roy Gray, Eastern Chapter  
James Poindexter, Eastern Chapter (Proxy)  
Chris Maloney, Eastern Chapter (absent)  
Phil Atkins, Eastern Chapter (absent)  
Bradley Johnston, Central Chapter (absent)  
David Poole, Central Chapter  
Brian Bourne, North Central Chapter  
Brian Gatewood, North Central Chapter  
Nikki Chambers, Western Chapter  
Bobby Hewgley, Western Chapter  
Les Rogers, Western Chapter  
Darran Rankin, Conference Chair

**Minutes:**

- The meeting minutes from the November meeting were distributed, read, and reviewed.

*Motion was made by Julie Duncan to approve the November 2019 meeting minutes with noted changes, second by James Poindexter. All in favor, motion carried.*

**Treasurer's Report:**

- Julie presented the Treasurer's Report. Balance of February 22, 2020 was \$153,349.07.
- Julie has received tax information from KLA, Central and Western. Waiting on Eastern and North Central, need this by March 1.

*Motion was made by Jeremy Woosley to approve the Treasurer's Report, second by Brian Bourne. All in favor, motion carried.*

### **Member Services Report:**

- Lisa distributed her accomplishments from November 19, 2019 – February 24, 2020.

### **Old Business:**

#### **Chapter Updates**

- Nothing new to report.

#### **Website 2020**

- Overall working okay.
- Members having issues with the “purchase button” if their Google Chrome is not updated.

#### **Dropbox Updates**

- If you have information that should be saved in drop box, please reference the SOP <https://www.kwwoa.org/procedures/records-retention-procedure/> for instructions.

#### **Learndash**

- Nothing new to report.

#### **KWWOA Inventory Items – Don, Lisa, and Jeremy**

- Please have comments to Lisa by March 1.

#### **DCA login credentials for submittal**

- Lisa emailed Jessica last week about the status of the online CEU application and training hour submittal form. Jessica said the forms were not yet ready and to continue submitting hard copies and mail-in fee for applications only. No fees are charged for hard copy submission since the online forms are not available yet. Please make checks out to Kentucky State Treasurer.
- Each chapter will submit fee with application.
- Veronica still in charge of reviewing most applications and submitting the list of approved courses and random applications to the boards during regular board meetings.

### **New Business:**

#### **2020 Conference**

- 51 booths sold, 39 booths left to sell.
- Five Level 1 sponsors, Five Level 3 sponsors, Three Level 4 sponsors.
- 175 attendees registers so far, 9 KLA

- Program is complete with one lab session. Mobile sessions almost full.
- All giveaways ordered.

### **2020 Training Dates/Chapters**

- Tim has the North Central/Eastern combined Fall conference contract.

### **DCA Certification Training**

- Proposal submitted to DCA.
- Will send an open records request regarding RCaps proposal.

### **Membership status**

- 1280 paid, 1270 cards issued.

### **Mileage rate for travel**

- Motion was made by Bobby Hewgley to set the current mileage rate to \$0.57 effective March 1, 2020, second by Brian Bourne. All in favor, motion carried.

## **Committee Reports**

- Awards Committee (Jeremy Woosley):
  - All individual awards have been selected.
  - Tours have been scheduled 3/2 and 3/3.
- KLA:
  - Balance \$19,452.00
  - 11 registered for Conference.
  - Tuesday will be the Technical Lab Day.
- Drinking Water and Wastewater Board Meetings:
  - Still working on WW manual and exam. Does not look like these will be completed by July 1.
  - Robin – Vice Chair, WW Board
  - Larry Grubbs – Chair, WW Board
  - Lonnie Banks – Chair, DW Board
  - Dr. Jason Marion, University Rep for both Boards – Vice Chair, DW Board
  - Greg Goode, EEC Rep for both Boards – DW (voting)/WW (advisory only)
  - A poll has been sent out to all of the Board members to determine which day is best to have the monthly board meetings. The Boards are having joint meetings during the manual rewrite process.
- Educational Outreach Workgroup: -
  - Had a meeting in January.

- Amanda requested anyone who had references on job statistics, wages, etc., to develop materials for the “Water Operator Storage Summit” event in the Fall with Kentucky specific information.
- Heather Stevenson (KRWA) is serving on the committee now – she is the Workforce Development Coordinator on Coop program.
- Compliance:
  - Discussed E-MOR.
  - Hoping to test in the Fall, will continue to work the kinks out.
- Conference:
  - RFP for 2022 – 2023 will be distributed shortly.
  - NKY will be removed from distribution list. Keep Louisville, Lexington, Owensboro and add Bowling Green.
- DOW Advisory:
  - Meeting scheduled for March.
  - Doodle poll emailed to members for the rest of the year.

**Open for Discussion:**

- Lisa has advised Don and Jeremy that she will be leaving the organization in the Fall. She is willing to help transition someone into this position and has drafted a job description and posting for review.

Next Board Meeting: General Membership Meeting April 6, Galt House Hotel, Louisville.

*Motion to adjourn made by Brian Gatewood, second by Brian Bourne. All in favor, motion carried.*