

KWVOA State Board Meeting Minutes
July 19, 2017
Submitted by Julie Duncan

The meeting was called to order by Chair Robin Strader at 11:00 a.m. at Dale Hollow Lake, Celina, TN. Tim Goble led us in prayer.

Those in attendance included:

Robin Strader, Chair

Don Compton, Vice Chair

Julie Duncan, Treasurer

Lori Simpson, Secretary (absent)

Lisa Detherage, Member Services Director

Alan Todd, Western Chapter

Roy Gray, Eastern Chapter

Matthew Chancellor, North Central Chapter

Amanda Spalding, KLA

Jeremy Woosley, Central Chapter

Tim Goble, Eastern Chapter (proxy for James Poindexter)

Bradley Johnston, Central Chapter (absent)

Leslie Rogers, Western Chapter (absent)

Brian Bourne, North Central Chapter (absent)

Old Minutes:

- Chair Robin Strader announced the minutes from the May meeting were still DRAFT. Lori Simpson be updating and posting them on the website for review. The May minutes will be distributed at the September meeting for approval.

Treasurer's Report:

- Julie Duncan presented the Treasurer's report. Ending balance as of July 14, 2017 was \$147,313.80.

Motion was made by Don Compton to approve the treasurer's report, second by Alan Todd. All in favor, motion carried.

Lisa distributed her Accomplishments for the past quarter as an FYI for the Board. A decision was made not to vote these into the record any more.

Old Business:

- Outreach – Training Materials to Promote to Industry
 - There had been some previous discussion on establishing an outreach committee. We have received a few names with no final commitment.

This will be a valuable program, but the problem is getting volunteers to do the work. Lisa Detherage does give out materials for trainings when on business trips/exhibits. Discussion was to distribute materials to the ADD districts, requesting they distribute to industries. We need to be consistent on how we handle this program and the types of materials we distribute. Need materials that applies to all, not just industry, (example: high school students).

Don Compton mentioned the Big Sandy program at the Prestonsburg Community College. This could be valuable information to those interested in the programs and it is online training.

Robin Strader suggested instead of a committee, just tie into the Big Sandy Program and reach out others and send materials. Request a meeting with the Big Sandy ADD to partner to add to the program.

Lisa Detherage will coordinate a meeting with the Big Sandy ADD to discuss with Don Compton's assistance.

- Water for People Activity Report
 - Robin Strader distributed pictures of the Water Professional's Water for the People event, help Sunday, July 9th at Jacobson Park in Lexington, KY. It was a great event, good exposure, lots of participation. Approximately 800-1000 attended. We need to attend this event any time it is in KY.
- House Joint Resolution Committee
 - Tom Sanders is representing KWWOA on this DOW committee. He submitted a report prior to this meeting on the information discussed to date. Robin Strader will forward information pertaining to the HB to each wastewater chapter representatives.
- Training Rate – At the present, the late Membership rate is less than training at this time. Lisa Detherage suggested that if we are trying to encourage membership over just registering for a class, we need to consider setting the 2018 prices at a higher rate. It was suggested that for 2018 we charge nonmembers a rate of \$75 for one day; \$100 – 2 days and \$125 – 3 days. The Chapters may still set pricing above this if they need to cover the expenses of a class.

Motion was made by Mandy Spalding to approve the prices as set above, second by Alan Todd. All in favor, motion carried.

New Business:

No new business to discuss at this time.

Committee Reports:

1. Awards Committee:
 - Don Compton will set a deadline to receive nominations.

2. KLA:
 - Mandy Spalding announced KLA has school in 3 weeks.
 - Bank balance - \$16,000.00
 - KLA will have a class at the conference next year. (Lisa Detherage will need pricing soon)
 - Robin Strader was ask at Water Professionals Conference (by a vendor) why he does not see lab people at the KWWOA Conference. We may need to consider changing the lab class day(s). Lisa Detherage stated it will not be an issue unless we do not have a room, but that should not be a problem in Northern KY. The lab class is slated for Tuesday, April 10th.

Motion was made by Don Compton to approve changing the day of lab class, second by Roy Gray. All in favor, motion carried.

3. Budget Committee:
 - Copies of budget were distributed. Budget will be deferred to our September meeting.

4. Conference Committee:
 - Committee met with Northern Kentucky Convention Center. The theme is: "Force of the Future".
 - Budget is not complete at this time, Lisa Detherage is waiting on some figures for budget.
 - Pipe and Drape is confirmed.
 - Exhibitors: Alcohol Give-Away. Exhibitors will be required to apply for an out-of-state liquor license. In addition to the Kentucky license, they will be required to apply for license/permit with the City of Covington. All license(s) must be posted at their Exhibit during the Conference. Information presented at the Board meeting was in error. After further review, it was determined that only Non-profits can apply for these permits. Meaning KWWOA would have to apply and pay the fees, for our vendors. Given that KWWOA does not have "open bars" and/or give out drink tickets and the work required to file for these permits, a decision was made to simply tell vendors that the give-away of alcohol is not permitted within the Center.

- There will be a 2-day Trolley Pass (\$4.00) given to participants. The cost of the conference will increase \$5.00 for conference attendees and \$10 for vendors to cover the cost of the trolley pass.
- Event night – the committee has explored several options: Reds game; Casino Night; River Cruise and Bourbon and Brewery Tours. The Bourbon facility is rotating timed tours. It was suggested to really consider the Bourbon Tour.
- Exhibit Hall layout has been approved by the Convention Center. Three main Training Rooms will be stationed in the Exhibit Hall.
- Graphic Designer has begun design work.
- Conference Committee is considering selling 9 x 8 advertisements on the Exhibit Hall training room walls and/or a fabric banner to hang in the Marriott for \$1,000. A training room advertisement will be given to Level IV sponsors. This may encourage others to bump up to a Level IV Sponsor.

5. Technical Committee:

- Website rebuild is on track, the committee's next four meeting will be more in-depth with Crosby. The website will be a better system for Lisa Detherage on the Administration side.

6. Water/Wastewater Board Meeting:

- CORE content. May consolidate into one list (add/delete topics). Several board positions are up for renewal on the WW and DW Boards. This was advertised in the July Edition of the H2Outlook to encourage operators to apply.

7. Drinking Water Board Meeting:

- Nothing to report

8. Water and Wastewater Advisory Committees

- Nothing to report

9. Compliance Committee

- Nothing to report

10. Procedures Committee

- Updated Treasurer SOP(s) were given to the Committee for review. Deferred to the September meeting.

Open for discussion:

- Dropbox – Julie Duncan stated her Dropbox is maxed out, even with others deleting files. Lisa Detherage questioned the board if they wanted to keep historical materials or just for the 2 year retention period? The decision was

made to retain the historical materials and purchase the additional storage for Dropbox.

Motion was made by Don Compton to purchase addition storage for Julie Duncan, second by Alan Todd. All in favor, motion carried.

- KRWA Conference – Don Compton will be working Lisa Detherage at the Exhibit.
- Cell Phone – Lisa Detherage is experiencing issues with her cell phone. She is past due for an upgrade. Board recommended she upgrade to a top of the line phone. Update – when Lisa went to make the purchase, she was advised that the phone will not be paid for till late November. She elected not to purchase one till then, as it would cost us an additional \$90. She recently purchased a smart phone and is also hoping that by getting some stuff off the KWWOA phone it will work better and negate the need for a new phone for a while.

Motion was made by Alan Todd to upgrade to a new phone, second by Roy Gray. All in favor, motion carried.

- Boat Rental – Board approved to pay Lisa Detherage \$350.00 for a portion of the boat rental

Motion was made by Alan Todd to pay the boat rental, second by Matt Chancellor. All in favor, motion carried.

Adjourn:

Motion to adjourn made at 1:00 pm by Roy Gray, second by Julie Duncan. All in favor, motion carried.

**NEXT MEETING: September 13, 2017 at Lisa Detherage's Home –
1041 Harry Wise Road, Lawrenceburg, KY**