KWWOA State Board Meeting Minutes  
September 23, 2014

The meeting was called to order by Chair Shaun Youravich at 10:08 a.m., CST. at Barren River State Park in Lucas, KY.

Those in attendance included:
Shaun Youravich, Chair
Kyle Cannon, Interim Treasurer
Julie Duncan, Incoming Treasurer
Lori Simpson, Secretary
Lisa Detherage, Member Services Director
Roy Gray, Eastern Chapter
Lloyd Keyser, Eastern Chapter (absent)
David Dodd, Eastern Chapter, proxy
David Goodrum, Central Chapter
Amanda Spalding, Central Chapter
Jacob Billingsley, Central Chapter
David Huffman, Central Chapter
Robin Strader, Central Chapter
Kevin Shaw, Central Chapter (absent)
Brian Bourne, North Central Chapter (absent)
Stewart North, North Central Chapter
Matt Piccirillo, North Central Chapter
Chris Spriggs, Western Chapter
Alan Todd, Western Chapter

Old Minutes:

- The meeting minutes from the July 2014 were distributed and reviewed.

  *Motion was made by Chris Spriggs to approve the July 2014 meeting minutes, second by David Dodd. All in favor, motion carried.*

Treasurer’s Report:

- Kyle distributed the treasurer’s report to date. He suggested switching the accounting software from Quicken to Quick Books. He also suggested asking the chapters to submit a detailed treasurer’s report from each chapter on a quarterly basis. Kyle will help Julie during this transition period.
- Julie will look in to purchasing six copies of Quick Books or using the Quick Books online and come to the next meeting with a recommendation.
• The group discussed having a Bookkeeper separate from the Treasurer position. Will discuss at the November meeting.

  *Motion was made by Robin Strader to approve the treasurer’s report, second by Chris Spriggs. All in favor, motion carried.*

**Member Services Report:**

  *Motion was made by Alan Todd to approve the Member Services Report, second by Chris Spriggs. All in favor, motion carried.*

**WTI Program:**

• Lisa has attempted to contact Dr. Polk several times, but hasn’t been successful.

**Scanning Status:**

• Scanning deadline for the chapters is December 31, 2014.

**VP Nominations:**

• Discussed potential VP’s.

**Budget:**

• Reviewed and discussed suggested budget developed by Kevin Shaw.

**SOP approvals:** *All motions below favored by all attendees.*

Training Development and Implementation - *Motion made by Chris Spriggs, second by David Huffman*

Newsletter and/or Web Banner Advertisements - *Motion made by Alan Todd, second by Chris Spriggs*

Technical Committee - *Motion made by Robin Strader, second by Alan Todd*

State Chairman Duties - *Motion made by Chris Spriggs, second by David Dodd*

State Vice-Chairman Duties - *Motion made by Stewart North, second by Jacob Billingsley*

State Secretary Duties - *Motion made by Chris Spriggs, second by Stewart North*

Chapter Vice Chairman Duties - *Motion made by Robin Strader, second by Chris Spriggs*
Chapter Secretary/Treasurer Duties - Motion made by Alan Todd, second by Chris Spriggs

Awards Committee:
• A few nominations have come in.

KLA Program:
• Eight people attended the class and seven passed the exam.

Conference Committee:
• Safety theme for next year will approach designer for ideas.
• Hotel set
• Pipe and drape set

Open for Discussion:
• Next meeting on November 19 at Hardin #2.

Motion to adjourn at 11:53 am CST made by Chris Spriggs, second by Robin Strader. All in favor, motion carried.