The meeting was called to order by Chair David Goodrum at 11:10 a.m., EST. at Hardin County Water District #2, Elizabethtown, KY.

Those in attendance included:
David Goodrum, Chair
Robin Strader, Vice Chair
Julie Duncan, Treasurer (absent)
Lori Simpson, Secretary (absent)
Lisa Detherage, Member Services Director
Roy Gray, Eastern Chapter
James Poindexter, Eastern Chapter (absent)
Shaun Youravich, Central Chapter
Jacob Billingsly, Central Chapter (absent)
Brian Bourne, North Central Chapter
Matthew Chancellor, North Central Chapter
Leslie Rogers, Western Chapter
Alan Todd, Western Chapter
Forrest Pollock, Technical Committee

Old Minutes:
- Chair David Goodrum distributed and reviewed the meeting minutes from the July meeting.

Motion was made by Robin Strader to approve the July 2016 meeting minutes with adjustments made by Lisa Detherage in red, second by Shaun Youravich. All in favor, motion carried.

Treasurer’s Report:
- Julie Duncan sent in a report. Ending balance as of August 31, 2016 was $184,597.15.

Motion was made by Leslie Rogers to approve the treasurer’s report, second by Brian Bourne. All in favor, motion carried.

Member Services Report:
- Lisa Detherage reported on activities for July 26 thru September 8, 2016.

Motion was made by Shaun Youravich to approve the member service report, second by Robin Strader. All in favor, motion carried.

Old Business:
Website:
  - RFPs went out to 8 vendors with 5 responding.
  - 3 vendors interviewed
    - Able Engine, Lexington, KY (eliminated early)
      - Did not address Drupal updates
    - Trifecta, Lexington, KY
      - Established 2009
      - 4 full time staff - Jonathon Moore, principle and developer, interviewed
      - 4 subcontractors
      - Rate $95 per hour
      - Drupal based
      - No maintenance contract offered
      - Hosting Cloud Fair
    - Crosby Interactive, LaGrange, KY
      - Established 1999
      - 16 staff members – Owner, project manager and lead programmer interviewed
      - Convert Drupal to Word Press (rebuild website) $28,000.00
      - Monthly maintenance contract - $375.00 includes 3 hours programming, updates and testing
      - Hosting Digital Ocean ($40 estimated for maintenance package). We currently pay $130 for Pantheon which will result in a savings to go toward the maintenance fee.
      - Rate $125 per hour
      - Requested additional information:
        - Liquidated damage language for contract – Crosby says money back if not happy to keep as a customer – will work on contract language
        - Ask to maintain website as is until after conference under the maintenance contract and get clarification on what is included for $375
        - Contract and maintenance contract language
        - Do 2 contracts: 1 for maintaining website now and 1 for Word Press rebuild
      - Drupal does upgrades every 18-24 months which requires continued reinvestment
      - Word Press is "backward compatible" which means that we will not be forced to upgrade our sites as new WordPress versions come out.

Motion was made by Shaun Youravich to authorize the technical committee to have Crosby draft language to identify the information they need from Louisville Web Group to facilitate the website transfer, finalize details and retain Crosby to host and maintain the current KWWOA website until after conference, second by Leslie Rogers. All in favor, motion carried.
New Business:
- 2017 training
  - Need class information by 11/2/16
  - Goes on website 12/1/16
  - Newsletter goes to print the week of 11/14/16

Committee Reports:

1. Water Advisory Committee:
   - No report

2. Wastewater Advisory Committee:
   - No report

3. Awards Committee:
   - No report

4. KLA:
   - Amanda Spalding, Hardin County Water District #1 will be taking over with renewal of ABC contract October 2016

5. Finance Committee:
   - No report

6. Conference Committee:
   - Conference committee will meet at Grayson County Water District September 15, 2016.
   - 15 additional rooms have been blocked at the Courtyard Marriott as a back-up hotel for 2018 & 2019, but there is no financial obligation on KWWOA's part if these are not used.

7. Technical Committee:
   - Addressed in meeting under old business

8. Water/Wastewater Boards:
   - No report

Open for discussion:
- No discussion.

Motion to adjourn made at 2:30 pm EST by Alan Todd, second by Roy Gray. All in favor, motion carried.

NEXT MEETING: November 2, 2016 at The Cecilian Bank, Ring Road and Hwy 62, Elizabethtown, KY.