KWWOA State Board Meeting Minutes
September 20, 2012

The meeting was called to order by Chair Dave Enzweiler at 10:12 a.m., CST. at Rough River State Park, in Falls of the Rough, Kentucky.

Those in attendance included:
Dave Enzweiler, Chair
Shaun Youravich, Vice Chair
Laurie Berry, Treasurer
Lori Simpson, Secretary
Lisa Detherage, Member Services Director
Tim Goble, Eastern Chapter (Absent)
Lloyd Keyser, Eastern Chapter (Proxy)
Susan Knuckles, Eastern Chapter
Kevin Shaw, Central Chapter (Absent)
Garry Crabtree, Central Chapter
Brian Bourne, North Central
Stewart North, North Central
Chris Spriggs, Western Chapter
Alan Todd, Western Chapter
Robin Strader, KLA

Old Minutes:

Secretary Lori Simpson distributed and reviewed the meeting minutes from the July 2012 meeting.

Motion to accept the minutes by Chris Spriggs, second by Garry Crabtree. All in favor, motion carried.

Treasurer’s Report:

The dues for each chapter have been distributed.

Laurie reported on the bank account status from June since she was unable to attend the meeting.

Balance as of 12/31/2011 $68,141.58
As of 6/24/2012
Inflows $159,606.34
Outflows -$138,475.77
Net Total $21,130.57
Motion to accept the treasurer’s report from June 24, 2012 by Susan Knuckles, second by Chris Spriggs. All in favor, motion carried.

Balance as of 9/17/2012 $79,089.87
Inflows $186,482.13
Outflows -$175,533.84
Net Total $10,948.29

Motion to accept the treasurer’s report from September 17, 2012 by Chris Spriggs, second by Garry Crabtree. All in favor, motion carried.

Laurie is working on the tax exempt information. She will contact the Secretary of State’s office.

KLA program:

Robin reported the current balance in the KLA account was $4816.97

There is a lab school scheduled in Lexington in October. So far, two members have registered to attend. Robin needs 10 attendees or the school will be cancelled. Lisa will send out a mass email to the membership reminding them on the school. Lab school will be at the annual conference in 2013.

Old Business:

WTI Program:

- Lisa prepared and distributed the grant summary; $7436.60 funds the organization must utilize.
- Lisa met with Jana Fattic to discuss training review methodology and information to be captured
- Lisa will burn all of the DCA approved training courses to a CD from January 2010 to November 2011 and distribute to the volunteers. Please track your time.

Membership:

- Membership cards will be preprinted and distributed once payment is received.
- Garry suggested developing a finance committee or strategic plan for future development of the organization.

Webpage:
• Lisa completed a total review of the new website and reviewed the issues she found with Louisville Web Group (LWG). LWG sent a proposal to resolve these issues for $6720.00

*Laurie Berry made a motion to accept the $6720.00 proposal to complete the upgrade to the KWWOA website pending final changes to the contract with LWG to include liquated damage clause and deadline of December 1, 2012. Second by Garry Crabtree. All in favor, motion carried.*

Scanning KWWOA records:

• The Chapters will have to scan the required information.

Awards Nominations:

• Nothing new to report.

Conference Report:

• 2013 Conference will be held at the Galt House
• If anyone has ideas for themes please let Lisa know.
• Scavenger hunt will take place in the exhibit hall again.
• Cost of room will include internet and $5 per day parking

*Motion was made by Garry Crabtree to accept the conference committee’s recommendations;*

2013 conference committee

• $140.00 early member registration
• $170.00 early non-member registration
• $190.00 late member registration
• $220.00 late non-member registration
• $525.00 exhibitor registration (includes 2 people), each additional $100.00 per person
• Certification attendees are eligible for day functions minus opening breakfast and evening activities. Tickets will be available to purchase for extra activities.

*Second by Stewart North. All in favor, motion carried.*

• 2014 and 2015 Conferences will be held at the Crowne Plaza in Louisville; lower operator expense, food prices cost less and providing more time to network with exhibitors.
Bylaws/SOP’s

- Lisa distributed two new SOP’s; Membership Application Processing Procedures and Advertisements. Lisa will send both of these to Lori and Jimmy for review. Dave asked the group to bring their comments/concerns to the next board meeting.

Newsletter:

- Operator Spotlight for Water and Wastewater
- Suggestions on articles
- November 1 deadline

Upcoming Training:

- October 16 & 17 – WKWWOA Training - Madisonville
- October 29 - 31: E/NCKWWOA Fall Conference

Please ask the chapters to give Lisa a list of 2013 training dates by November 1, 2012.

Next meeting:

- November 29 at Reno’s in Prestonsburg time TBA

A special thanks to Garry Crabtree for his dedication and hard work he has provided to this board over the years. He will be greatly missed but we wish him well on his new career. We sincerely thank you for everything.